

**Leechwell Garden Association**  
**Birdwood House, Fri. 4 Mar. 2011**

Notes by Alan Gorman

Present: Jim Carfrae, Alan Gorman, Lorette Logue, David Mitchell, Janet Mitchell, Catherine Munro, Wendy Reid, Jill Tomalin, Ed Vidler (Chair), Robert Vint, Alex Whish, Jeannette Willington

1. Apologies: Sue Holmes, Shirley Prendergast, Anna Lunk
2. Minutes of 2 Feb: delete **Action:** *AW to make list of tools required.*  
Matters arising: RV: Query relating to status of referrals by PCT ie are they in effect Volunteers, and does our insurance cover them? Agreed this is for Healthy Futures to cover.
3. JM: Query with Groundworks about timing and finance of Art installation, which may well be delayed. Groundworks require a firm installation date. **Action:** JM to confirm.  
  
C/F: EV and DM to make arrangements for AGM
4. AW: SHDC report:
  - Apple tree moved and heeled in
  - Log pile: instruction to contain it has been issued but not completed as yet
  - Lower pool: to be continued.
  - Steps etc were started but instructions to stop were received and situation pending.
  - JT: Query about LG residents Management Company agreeing to resolution on opening of all gates and paths by end of March. LL: apparently no communication about this received from SHDC. **Action:** LL and AW to check email trail. **Action** EV to write to SHDC.
  - Trees have arrived. . JW: 11 additional trees arriving
  - Installation of mats: volunteers required, also primrose planting.
  - JC: “Spring Sunday Activities” to complete all works in one day?
  - **Action:** Activity day to take place 10.00am 13<sup>th</sup> March. JT to circulate notice about tree/primrose planting/mats installation by Tuesday. AW to provide tools. CM: tools from Lamb available on a Sunday.
5. Events/activities:
  - JT: CM to keep diary
  - After a lengthy discussion the Guidance Notes circulated by JT were agreed with amendments. **Action:** JT to amend and re-circulate.
  - Advisory Committee to decide on suitability of any event that cannot be automatically approved.
  - **Action:** AW to circulate guidance notes on criteria to SHDC for comment, and to confirm process with SHDC staff.
6. Immersion pool:
  - JT: progress is being made. **Action: It was agreed that involving** Hester Perry at an early stage was advisable. JT will contact HP and set up initial meeting.
7. Licence:
  - Land licence signed
8. AOB:
  - Siting of shed: to be decided 11 am Sunday 13<sup>th</sup> March (volunteer session to start at 10 am). Anyone interested in position to attend during that morning.

- JC: Notice board is empty and requires notices. It was agreed therefore to advertise the gardening events taking place at the Lamb and Announce a Volunteer Day
- **Action:** JT to circulate communication material
- AOB. EV: some issues that have been reported:
  - jumping over walls
  - dogs entering
  - walking on wall and climbing on pergola
  - At this stage these should just be noted and if further instances occur then action needs to be taken.
  - A new comprehensive insurance policy issued by BTVC is available. This policy would cover the shed as well as equipment. **Action:** EV to investigate and take out policy if appropriate.

9. Next meeting: Friday 8 April 10.30 am Birdwood House