

LEECHWELL GARDEN ASSOCIATION MEETING

Held Tuesday 4th October at 5.30pm in Totnes Fire Station

Present: Jim Carfrae, Sue Holmes, David Mitchell, Janet Mitchell, Robert Vint, Stephanie Parker, Catherine Munro, Ed Vidler, Alex Whish, Jill Tomalin

1. APOLOGIES

Liz Warnes, Roma Church, Wendy Reid

2. MINUTES OF LAST MEETING

The minutes of the meeting held on 13th September were adopted

3. MATTERS ARISING

3.8. Licence – Alex reported that while boundary surveys had been done, various issues were still outstanding with the Heath Way residents and with Midas. Sue mentioned the letter in the Totnes Times by Brian Cooke to which she has submitted a reply. Alex agreed that all four gates would be open for the unveiling event (as they were for the opening a year ago). Paul Church is now chair of the residents association, in place of Tim Johnson. Alex reported there was (slow) progress on producing ‘fingerboards’ to point the way to the garden.

5, 6. Alex reported that the shed, which has been painted a dull green, will be installed by the end of the week as will the hole for the sculptures (**done on 7th October**).

4. REPORTS

In view of the importance of dealing with the Sculpture/Anniversary event (item 6), item 4 (Reports) was postponed until the next meeting) as were a number of other items (committee communications, the list of ‘Outstanding Actions for SHDC’).

5. Bat and Bird Boxes

Jim has painted the bat boxes. Jeannette needs to know how much the bird boxes will cost so she can calculate how much of the planting budget will be left over. **AW to obtain a quote.**

6. Sculpture/Anniversary Event

The committee went through Steph’s detailed task list for the event item by item:

SHDC Application	Submitted by Roma
Plaque	Not needed
Flyer	Designed by Janet – 5 laminated copies distributed, more to come at Quiz
Refreshments	Luscombes have been asked for drinks (free or at cost), cakes etc will be requested in forthcoming newsletter
Police	Notified automatically as a result of application
Car park closure	Not needed
Press release	Submitted by JC to TT (appeared in 7/10 issue)
PA system	JC to supply, DM will provided mains electricity
Invitations	JM has already sent out some, JT will send remainder
Mayor	Will attend, JC will brief her. She will present cheque to Rosie

Matt Harvey	Will attend, JC to brief him
Introductory Speech	JC will deliver
Grove School Puppets	No longer exist
Muddy Mums Daisy Trail	Confirmed by CM
Artists (Harpist, Tai Chi)	Confirmed but weather dependent. AW to arrange grass cutting
Gazebo	Purchased, site to be chosen on the day
Tables x 5	DM has bought one, others from St mary's (Ed and Jill)
Banners	CM to bring from Lamb office
Stickers	Not needed
Donation buckets	Wendy will handle
Tombola	Ed has obtained a number of prizes from local businesses. Members to bring some (any left-over prizes from the Quiz too)
Match Funding	Ed has obtained definite agreement from Barclays
Unveiling	AW will arrange suitable cover to be unveiled by Matt
Information, maps	Sue will provide garden trail maps, Steph will print newsletters etc.
Media	Janet has invited the KEVIIC radio reporter

There was some discussion of the newsletter. **Dave** agreed to send links to website photos to CM for inclusion.

Janet suggested that Sue's proposed film (part of the Sustainability Grant application) might want to focus on Rosie's sculpture and the unveiling event.

Catherine agreed to provide First Aid support (LGA has two kits).

Very little of the budget has been spent so far.

It was agreed that if needed an extraordinary LGA committee meeting would be held at 5.50pm on Friday 14th at Jim's house if there were last minute issues to be sorted.

10. AOB

The committee discussed the forthcoming quiz at the Bay Horse on Monday 10th October. We need to provide 4 prizes for the winning team (e.g. bottles of wine), 4 booby prizes (e.g. books) and raffle prizes (6 or so).

11. NEXT MEETING:

The next meeting will be at 5.30 on Tuesday 1st November at the Fire Station.