

# **Minutes of Leechwell Garden Association Committee**

## **Monday 8th February 2010 3.00pm Leechwell Cottage**

**Present:** Sue Holmes ( Chair), Ed Vidler,Robert Vint,Janet Mitchell, Dave Mitchell,Shirley Prendergast, Jim Carfrae, Jeannette Willington

**1 Apologies:** Wendy Reid

**2 Minutes** of LGA Meeting 28th January 2010 agreed.

**3 Matters arising:**

It was noted that there has not been recent contact with Jackie Francis.

Sue will check her position in relation to LGA. **SH**

Sue will be meeting Mike Jones and Alex Whish for consultation about the use of the felled eucalypt.

Jeannette had sent an e-mail to members informing them that work had started on the Garden.

Shirley reported that progress had been made on Pool issues. English Heritage has approved, in general, the setting of the pool up to the bridge. They have made a few suggestions; a simple rill of stone and slate instead of the rocky pool between the Pool and the little bridge.

SHDC has asked Shane Maddison, an independent conservation expert,to investigate what repairs to the Pool are needed.

Ross Kennerley outlined, in an e-mail, the staggered phases of the development, culminating in the completion of work on the Pool. This is complicated and is likely to be long drawn out.

Ross would welcome comments from the Committee.

Formal thanks to Sue, Ed and Dave for meeting with the Heathway Residents on behalf of the Committee.

**4 Representation:**

Mark Chapman wishes to remain a member of the Committee although he regrets that he is often unable to attend; he will of course receive the minutes, ensuring continuity.

Philip Warnes will attend as an observer from March onwards to strengthen links with the Residents.

Sue will reply to Mark's e-mail. **SH**

**SH**

As Jim Carfrae is now employed as our Project Manager, he has stood down from the Committee.

**5 Feedback from Heathway Residents:**

The Residents submitted their collective views, in writing, to the Committee and to SHDC as requested.

Ross Kennerley asked for a response from the LGA Committee to the Residents' letter, so the Committee went through the points raised and will pass its comments on to Ross.

Ed and Jim will be at the Partnership Meeting with Ross on Wednesday 10th February, at which the comments will be discussed.

The Committee found that most of the residents' requests needed to be examined professionally and were matters for SHDC. Where the Committee felt that the wishes of the Residents could be accommodated without adversely affecting community interests, the Committee was able to accept the Residents' proposals.

There is, however, no money available to finance any additional planting, so more funding sources would need to be found.

Response to the Residents letter will be from SHDC.

**RK**

## 6 Budget and Fees:

Jim Carfrae has produced a spreadsheet of costings for discussion.

Thanks to Jim for a comprehensive budget plan.

Ed and Jim will be working on this; revising the plan as information on costings is forthcoming from groups working on the various elements of the design.

## 7 Procurement:

When Jim receives procurement requirements from SHDC, he will combine them, together with those from Community Spaces and the LGA, into one document.

Jim and Ed are to draw up a list of fees already agreed to be deducted from the Community Spaces £50K.

Charlotte Rathbone needs to be paid for her specifications; those from Robin Lacey are still to come.

**JC EV**

Ed will check with CS whether it is necessary to obtain three competitive quotes where individual items cost less than £10,000.

**EV**

## 8 Memorandum of Agreement:

SHDC has asked that work on the Pool should be added to the agreement.

## 9 Access to garden for quotes:

Arrangements for this need to be negotiated with Alex Whish.

**SH**

## 10 Public Art:

£5,000 from Midas for public art is now in the hands of SHDC.

It was agreed that we would like this to be transferred to the Totnes Development Trust, and that we would put this to SHDC.

Together with the prospective £5,000 from Community Spaces this could provide sufficient money for a commissioned sculpture for the Leechwell Garden.

## 11 AOB

A letter would be sent to Community Spaces asking for an extension of one month for the our Stage 2 Application to be made. **SH**

There can now be greater communication with Jowanna Lewis to help and advise us with the application. Sue will contact and brief her on our progress. **SH**

- 12 Next LGA Meeting** Monday 22nd February 2.30 at Leechwell Cottage  
Should any urgent matter arise the meeting will be brought forward to 15th February. Same time and venue.