

LEECHWELL GARDEN ASSOCIATION
Minutes of meeting held on Tuesday 8th May 2012 at Totnes Fire Station.

1. Present; Jim Carfrae; Sue Holmes; Janet Mitchell; David Mitchell; Catherine Munro; Jill Tomalin; Robert Vint; Liz Warnes.

Apologies: Roma Church; Stephanie Parker; Wendy Reid; Keith Rennells; Ed Vidler

n.b. It was agreed to review day and time of future meetings following the AGM to ensure the maximum possible could attend more easily.

2. Minutes of the previous meeting: Confirmed as accurate.

3. Matters Arising

Lantern Event, 1st September: Robert to establish current position. **Action: Robert**

Pool Project: Jim to do two A3 size laminated copies of the Pool illustrations for the AGM. **Action: Jim**

Some uncertainty about the details of the garden design emerged e.g. position of hedge, use of willow hurdles initially, placing of seats, position of path. It was agreed that the details would be resolved at the next Pool group meeting, when a detailed financial position will be developed. In particular, we need to establish:

- a) the exact position of the hedge (not so big a sweep, cutting between the trees, making sure the view of Rosie's sculpture is still clear looking up the main path);
- b) the exact extension of the path inside the gate (not so far into the area as in the illustration, avoiding giving access to the far side of the pool, sufficient to be at the top with a seat installed up there);
- c) the placing of a potential second seat nearer the bottom, now that it has been agreed that there is insufficient space where originally planned. **Action: Jill/Shirley (in Jill's absence)**

4. Spring Event

Dave has bought two folding chairs, and a table. Confirmed we would like a second gazebo. **Action: Dave**

Notices are up for the Event (and AGM). Dave will put others up, Catherine will put one in the Lamb. Catherine is meeting with Totnes Caring and will extend invite to them - Liz could provide table and chairs for them. Catherine confirmed Muddy Mums and Dangerous Dads are leading on activities. Ed will arrange prizes for tombola. Call for cakes to go out with event notification. Invite to be extended to all Town Councillors. Liz to confirm details with Roma. Dave will produce 20 A5 flyers, based on the poster, for the market. Organising committee to produce timetable/plan and seek help from committee members as required.

Action: Dave, Catherine, Ed, Liz, Roma, Steph

5. AGM (in kitchen at Birdwood)

New members of the committee needed - could they come from Muddy Mums, Dangerous Dads, possibly also other users of the garden (TTT Art group etc.)? Catherine and Janet to speak to them. AGM should be straightforward, Ed to do finances, Jim only back on the Monday before.

Action: Catherine, Janet, Ed.

6. Events

A discussion about what an event constituted was helped by useful notes from Keith. Agreed that all external people interested in holding an event in the garden need to advise Catherine as the events coordinator. If the event is large, they should fill in full SHDC events forms. If small, or not clear, an initial email to Keith, detailing the same sort of info, would be sufficient. Keith will then determine whether the full form needs to be filled out. This info will be added to the notice board and website. **Action: Catherine, Dave**

7. Communications and Subgroups

Jim concerned to ensure that everyone knows what is going on, particularly when sending emails. Agreed it is better to copy too many than too few!

The Admin committee comprising Ed, Sue, Jim and Dave have a remit to sort out agreement with SHDC only. No decisions are taken there. A recent meeting with Ross and Keith covered a number of issues more of relevance to TDT than the LGA. However, Dave reported on

- a) the possibility of small medallions being used to highlight the garden walk, rather than fingerposts; and
- b) the position with Heathway residents, which is close to resolution. He confirmed the path and steps will be residents' private land, but wall and bank above will belong to the garden, as will the path to the third gate at the end of the houses. Some details remain to be finalised.

8. Removal of Litter/waste

Roma is concerned about the amount of litter she and volunteers have to clear up regularly in the garden, particularly round the table area. After discussion around signs, bin outside garden etc, it was agreed Jim would ask SHDC to provide (and empty) a seagull proof unobtrusive bin to be sited near the table.

Action: Jim

9. Postcards

A proposal from Shirley to develop postcards to sell to raise funds was discussed but rejected as unlikely to cover the necessary costs.

10. SHDC Activity

Keith's report attached.

11. Bank

Issue of planting on the bank needs resolution. Residents are not keen to have trees which will block light. Potential to have Gardening for Health session to undertake activity here on 24th May. Lorette has been working on detailed proposals. Agreed Liz will liaise with Lorette and Keith to see whether a finalised plan can be agreed in time, and that SHDC will fund.

Action: Liz, Lorette, Catherine, Keith

12. AOB

i) Totnes Caring are celebrating their 25th anniversary, and would like to plant a tree. Would they like to sponsor a seat instead?

Action: Catherine

ii) Janet queried whether the stone walling and bank near the herb garden need to be finished off. She proposed offering sponsoring of a bush. Agreed to be discussed at the next meeting.

iii) The CVS is holding a volunteers week in June, at which Gardening for Health are taking a stall. Catherine will talk to Roma about the possibility of providing material to allow the garden to be represented too.

Action: Catherine, Roma

NEXT MEETING: AGM, then 5.30pm, TUESDAY 5th June?? VENUE TO BE CONFIRMED.