

LGA meeting 2.30pm Monday 10th January 2011 at Dave and Janet's house

MINUTES

Present: Sue, Jim, Wendy, Jeanette, Shirley, Alex, Janet, Dave, Alan, Robert

1. Apologies: Jill, Ed, Anna, Lorette

2. Minutes of last meeting approved

3. Matters arising:

It was agreed the next meeting would focus on maintenance, membership and volunteers.

4. Project manager's report

- Jim thanked for excellent professional Project Management for TDT, contract ends when community spaces work completed, Jim to be co-opted on to LGA
- Letters of appreciation to go to all contractors, including Helen Sands when project complete **SH**
- Matting for play area: to be ordered by Alex through Community Spaces **AW**
- Updated CS budget to be clarified
- Risk assessments: Log Pile: risk assessment to be conducted. Sue: Residents Assoc to be informed. Alex: Log pile still needs securing. **AW**
- Lower pool surround to be covered with different sized stones, but children will still be able to get into water **AW**
- Laminated notices: sign to keep out dogs is required **AW**
- Alex: Picnic table moved
- Wendy: collecting trees 11 January
- Sue: updated tree-planting plan required
- Robert: Wildlife? Shirley to contact Bat Society **SP**
- Sue: apple tree to be planted by Sarah Wollaston MP on 18 Feb 2011
- Shirley was thanked for her BBC Devon radio interview
- £3.5k sustainability grant applied for, including £800 for substantial commercial shed 8' x 10' plus £500 for base, location by southern path. This was agreed.
- Notice board: this should include the LGA website, plan of LG, info on how to volunteer, notices of forthcoming events **AW/DM/JC**
- Signage required: (a) to LG, (b) between the Gardens, plus map **SHDC**
- Sue: Devon Life is bringing out an article on all three Garden sites
- Jim: benches as planned
- Finances: Underspent by £800 - £1,000 – no response as yet from CS as to possible diversion of £500 to public art installation, additional grass matting etc.

5. Advisory Committee

- Dave: there was no meeting of Advisory Committee before Christmas
- Sue: we need an incident book to record any Garden-related issues that arise, particularly if the police are involved

6. Outstanding items

- Access: SHDC to advise. LGA would like issue resolved by half term **RK**

7. AOB.

- Jeanette: Clematis to be planted on herb garden side
- Volunteers required to dig compost, help with planting
- Compost boxes to be acquired through £360 sustainability grant
- Invoicing mainly completed
- 3 month review meeting to be arranged. Chair of HeathWay West Ltd to be invited. **SH:**
- Marking required on Car Park, and crossing from Grove School to be resolved **AW/RV**
- Pool Project to be kept low-key for the moment (Shirley)
- **Official Launch of Totnes Healthy Futures Lamb site: 11 am Friday 18 February 2011.** Sarah Wollaston MP to plant Sherry Surprise apple tree. LGA members asked if could help in run-up to launch.
- AGM within 12 months of last year's

The meeting was followed by the arrival of Rosie Musgrave and a celebration of her winning the Leechwell Garden public art competition. The first instalment of Rosie's cheque was presented to her.

Next meeting: 2.30 pm Wed 2nd Feb at Birdwood House

AG/SH