

LEECHWELL GARDEN ASSOCIATION MEETING

Held Friday 13 May at 10.30am in Birdwood House

Present: James Carfrae, Alan Gorman, Sue Holmes, David Mitchell, Janet Mitchell, Shirley Prendergast, Ed Vidler, Robert Vint, Alex Whish, Jeanette Willington

1. APOLOGIES

Lorette Logie, Wendy Reid, Jill Tomalin

2. MINUTES OF LAST MEETING

Amendments of minutes of previous meeting:

Item 4: "will need detailed information about tasks to be completed by SHDC"

Item 5: Leechwell Garden is managed and maintained by SHDC

Minutes adopted

3. MATTERS ARISING

Item 3: Logpile is not yet secured

Item 8: AW arranging for SHDC representative to talk to Grove School about wildlife in the context of children respecting the Garden **Action: AW**

Item 8. Lorette requested Jill and Jane Foster to conduct market research on LG usage?

4. LICENCE

SH:

- LGA continuing to deliver project under contract with Community Spaces
- Explained TDT decision not to proceed to licence signature
- SHDC Chief Executive informed of decision
- Management and maintenance remains responsibility of SHDC
- Been acting 'as if' licence in place, therefore need to clarify overlap
- Responsibility for negotiations and possible alternative options will now be with TDT

AW:

- SHDC is aware of legal aspects of access
- LG to be treated as normal public space as originally intended
- Infrastructure project not wholly implemented yet, pending resolution of issues regarding access and boundaries
- Next week: SHDC will be delivering documents to LG Management Committee regarding hand-over of common land

SH:

- LGA request SHDC to clarify process for S. 106 funding to LGA and others **Action: AW**
- Effect of not acting 'as if' licence in place include:

Bowser

AW will endeavour to provide bowser during dry weather

DM could if necessary run water from a hose into a butt

(note: after meeting, SH gave JW details of 80 litre collapsible storage bag to fit into wheelbarrow – JW has ordered. Total cost incl delivery: £16)

Events

AW: Normal SHDC events procedures would apply to LG

EV: LGA as co-ordinators must maintain control over terms and conditions of events, however in the spirit of co-operation with all parties

SH: Catherine Munro is responsible for events in the Lamb, hope to link events on both sites

SHDC to negotiate with Management Committee on events

Action: AW/SHDC

5. AGM

- Officers and committee members to be elected at AGM 18 May in Seven Stars Hotel
- SH standing down as chair, continuing as committee member
- SP and JW standing down as committee members, continuing as volunteers.
- Anna Lunk already resigned, therefore met Constitution requirements

6. REPORTS

- Pool Project (DM): 2 meetings so far, presentation planned for the AGM and design event to be held at Birdwood on 25th June (from 10am until 3pm). Gill Dunne has agreed to analyse the feedback from the questionnaires. Janet asked for to produce a page on public art in the garden (particularly Rosie's piece) **Action: JM**
- Projects (JC): JC is happy to order items from the Sustainability Grant
- Planting/Herb Garden (JW): volunteers needed to lay wood chips (supplied by SHDC) which will be delivered after a good downpour (or watering by bowser). Now the bank has been strimmed 100 or so plants to be installed – 5 or so volunteers needed for that. The area near the fig tree was to be 'managed' by children from the Grove, but the school says there's no time, so JW will plant globe artichokes and nasturtiums there.
- AW agreed to provide 2 more bike stands outside the garden near the bin.
(note; existing bike stands not used or recognised as such; notice needed?) **Action: AW**
- Art (JM): the CS plan calls for a site visit to Rosie Musgrave's studio half-way through the work. AW, SH, SP (and probably WR) would like to accompany JM when this is arranged. **Action: JM**
- Publicity: SH distributed her Garden Trail map. SHDC will be taking official photos of the garden soon.

7. AOB

- EV had a meeting with Ross K, RV and AW and it has been agreed that SHDC will provide the £3200 contingency fund for herb garden wall in accord with their letter of 21st April 2010.
- The LGA needs to take out property insurance (condition of CS grant). An all-risks policy will cost £740pa (for 5 years) to cover the £40k value of the property in the garden. It was agreed that EV should go ahead, but the LGA needs to have a proper plan for raising the necessary funds in future. **Action: EV**
- In response to a question from SP, EV agreed that TDT can provide petty cash sums to cover items like paper for leaflets.
- The Pool Project will need a letter of authorisation from SHDC before any actual work (as opposed to design) is done.
- The Sustainability Grant will be paid as soon as CS receive a copy of the completion certificate. (note: Sustainability Grant awarded by letter dated 13 May for £3,430)
- SH thanked all committee members, present and absent for all their hard work – particularly JW and SP who are standing down at the AGM.

8. NEXT MEETING:

It was agreed not to fix a date until after the AGM.