

MINUTES FOR LEECHWELL GARDEN ASSOCIATION COMMITTEE MEETING
Tuesday 24th April 2018 6pm at the REconomy Centre

PRESENT: David Mitchell (Chair), Frances Gillmore, Shirley Prendergast, Jeannette Willington

1. APOLOGIES: Marsha Cummings, Lu Overy, Keith Rennells, David Martin

2. MINUTES: The minutes of the meeting of the 21st March 2018 were approved.

3. MATTERS ARISING:

Dave had contacted Rob Sekula about the reimbursement of the cost of replacement trees. Rob agreed to progress the matter when SHDC Finance resumed business after the Easter break.

4. VOLUNTEER ACCIDENTS AND INSURANCE

Following Cheryl's accident an SHDC Incident Report had been completed. It was agreed that we should discover if volunteers are covered by SHDC's public liability insurance (which covers visitors to the garden). If not, it was agreed that we should consider becoming an affiliated society of the RHS. It costs £35 to join and £75 for their annual public liability insurance. Membership gives a number of useful benefits (including an annual free visit to an RHS garden for up to 55 people) so it may be worth joining anyway.

Action: Keith to consult SHDC

Shirley and Lu had decided to conduct a risk assessment about working in the garden and use it to draw up a guide for volunteers.

Cheryl is making good progress towards a complete recovery.

5. RHS PENNANT DAY (13TH JULY)

Dave reminded us of the date.

6. SUSIE'S GATE

Jeannette had not heard from Pete about having meeting with Spencer Larcombe. Dave agreed to contact Pete about future steps.

Action: Dave to contact Pete

7. SHDC TASKS

Keith will contact SHDC when he gets back from holiday.

Action: Keith to contact SHDC

8. POOL AREA CLEARANCE

It was agreed we would have a site meeting with Keith about this.

Action: Keith to suggest possible dates

9. LITTLE FREE LIBRARY

Shirley had still not received a reply from Nick Cheshire about the Little Free Library proposal, despite several emails. She will try to contact him by phone.

Action: Shirley to try again!

10. GARDEN NEWS

Jeannette reported that the herb garden planting had been renewed (with new plants purchased from Memory Cross Nursery at a considerable discount - less than £50 was

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spent). The solar watering system had been used with great success. David Martin had installed a new blackboard and cleaned up the herb garden seating (many thanks David).

Shirley reported that she had raised roughly £200 from the sale of donated plants and books.

It was agreed that it would be a good idea to keep a record of the hours volunteers worked.

Action: Shirley and/or Lu to keep a record

AOB:

None.

NEXT MEETING: The next Committee meeting will be on **Tuesday 22nd May 2018** at the REconomy Centre, Leechwell Street, starting at 6pm (**NB change of date**).

Action: Dave to reserve room (**DONE**)